

Minutes for JRUUC Board Meeting
October 21, 2015
6:30-8:00 p.m. at JRUUC

Time Keeper—Kelly Observer—Jeanne Opening Words—Barb
Closing Words—Charlie Check-In—Andy Minister of Delight—Doug

Present: Andy Soth, Jeanne Lydon, Charlie McNulty, Kelly Kearns, Karen Quinlan, Doug Erickson, Virginia Harrison, Barb Whitney. Elaine Pridgen arrived at 7. Mary Wagner was out of town.

1. Welcome, chalice lighting and opening words
2. Read Minister/BOT Covenant, Review roles, and adopt the agenda—Kelly moved, Charlies seconded, approved unanimously.
3. Check-In—in honor of Jeanne, who will be featured in the Nov. issue of “Real Simple” magazine, give an example of keeping it simple or real,.
4. Approve September Meeting Minutes—Charlie moved, Doug seconded, approved unanimously.
5. Consent Agenda: Please read ahead of time via email/no vote needed. **Note for the future:** Please send out your reports with a subject header “committee reports”.
 - a. Building: Virginia
 - b. Finance Report: Jeanne
 - c. FUN(d)raising: Elaine
 - d. Library: Andy
 - e. Membership: Andy
 - f. SJC: Kelly
 - g. Minister’s Report: Karen
 - h. RE: Mary
 - i. Reeb Rave: Charlie
 - j. Stewardship/Endowment: Barb
 - k. Worship: Doug
6. Congregational Partnership Exploration Task Force: Need two people to volunteer to draft this charge and bring to rest of BOT for discussion and approval.
 - a. Background (Kelly): Do we want to establish some sort of connection with another congregation for social events or more? How close a partnership do we want? What kind of church? Which one? What would the relationship look like? A task force would explore if we want to do this, polling the congregation, what it would look like, and how to make it happen.
 - b. Need 2 people to write a charge. Kelly & Barb.
 - c. Selection of task force members will follow.
7. Review the 2015–16 BOT goals and select focus teams
 - a. Bylaws amendments, including adequate and timely congregational conversation and a vote in May. Elaine requests we send out info way in advance—more than 2 months. Kelly suggests that this team should discuss whether or not to have a separate congregational meeting. The focus team will consist of Jeanne, Barb, & Elaine. Look for marked up copy of bylaws from Peggy.

- b. Establish governance structure - committees, task forces, have a congregational conversation. Kim will lead up a group with Karen. Charlie will participate. They may recruit someone from congregation.
- c. Policy development
 - Create charges and develop membership for committees and task forces, using previously researched resources. Identify which committees and task forces need charges, and who is looking for new members. Start with the Sept. version of the directory for a list of all committees, task forces and working groups. Look for Policy and procedures holes—the Secretary will keep a running parking list. Coordinator: Andy.
 - Review and evaluate Covenant of Right Relations. Virginia, Doug
8. Policy & Procedures Binder: Needs update and maintenance (Elaine). Go through binder, send out committee charge drafts for review again, approve again, then we have approved copies. Should the secretary of being in charge of keeping binder up to date? At a minimum the secretary should make sure final charges are in the binder. Should we put the policies and procedures on the web? Elaine would like more transparency. Virginia (president) will write about it in newsletter. Elaine will work on updating the binder.
9. DRE Search Committee commencement
 - a. Approve the committee charge. Elaine Moved. Barb Seconded. Approved unanimously.
 - b. Recruit a BOT liaison. Mary? Virginia will ask her.
 - c. Brainstorm committee members.
10. PJS film night (Kelly). The Social Justice Council proposes to hold these once a month on the same date every month, e.g., the 4rth Tues. Any committee or task force can take the lead for a month by choosing and showing a film. A task force will explore this and figure out copyright issues and whether to open it up to the outside community. Check with FUS to see how they handled these issues. This wouldn't happen before Jan. Kelly suggests that the Membership and PJS groups team up to work on this.
11. No-staff Huddle
12. Next Meeting **Wednesday, November 18, 630-800pm** / Pick Roles

Time Keeper: Elaine. Observer: Karen. Opening Words: Doug. Closing Words: Andy. Check-in: Jeanne. Minister of Delight: Kelly.
13. Check Out: Process Observer. Almost on time. A little tense at times.
14. Closing Words & Adjournment.

Policy holes parking lot:

- Post minutes on bulletin board going back to the start of the fiscal year.
- Should we post BOT committee liaison reports? (I think we decided no)

- Should we post Committee meeting minutes online?
- Do we post committee/task forces and their members?